



Western States Carpenters Training Fund

3250 E. Shelby Street ▪ Suite 210 Ontario,
California 91764-6584
Phone (213) 739-9339
fundoffice@swctf.org ▪ www.swctf.org

Evaluation/Re-Evaluation for Upgrade Request (Cabinet Maker)

To: Western States Carpenters and Affiliated Trades JATC

From: (Company Name):

Re: Evaluation/Reevaluation for Upgrade Request (Check one)

- ☐ Advanced Standing Evaluation (prior to indenture)
☐ Reevaluation for Upgrade (post indenture)

Our company has evaluated/reevaluated the following apprentice for upgrade as follows:

| Apprentice/Applicant Name | UBC ID (If available) |
|---------------------------|---|
| | |
| Current Apprentice Level | Requested Level (Upgrade/Advanced Standing) |
| | |

Our staff has properly and thoroughly verified prior experience and examined the apprentice's skills, knowledge, and work experience and has found that the above stated apprentice has mastered the skills required to be upgraded as requested.

Related Work Experience **Prior** to Apprenticeship (must be completed for advanced standing):

| Work Processes | Required to Complete | Credit Hours for Work Processes | Verification Comments |
|--------------------------------|----------------------|---------------------------------|-----------------------|
| A – Core Skills | 400 | | |
| B – Machining & Tool Operation | 1,000 | | |
| C – Assembly | 2,000 | | |
| D – Surface Prep & Finish | 300 | | |
| E – Installation | 1,200 | | |
| F- Supplemental Skills | 300 | | |
| Totals | 5,200 | | |

| Printed Name of Contractor Representative | Position |
|---|----------|
| | |
| Signature of Contractor Representative | Date |
| | |

By signing this form, you confirm that you have discussed this review in detail with your Contractor and that all prior work history and/or acquired skills stated in this document are true and correct to the best of your knowledge.

| Signature of Apprentice | Date |
|-------------------------|------|
| | |